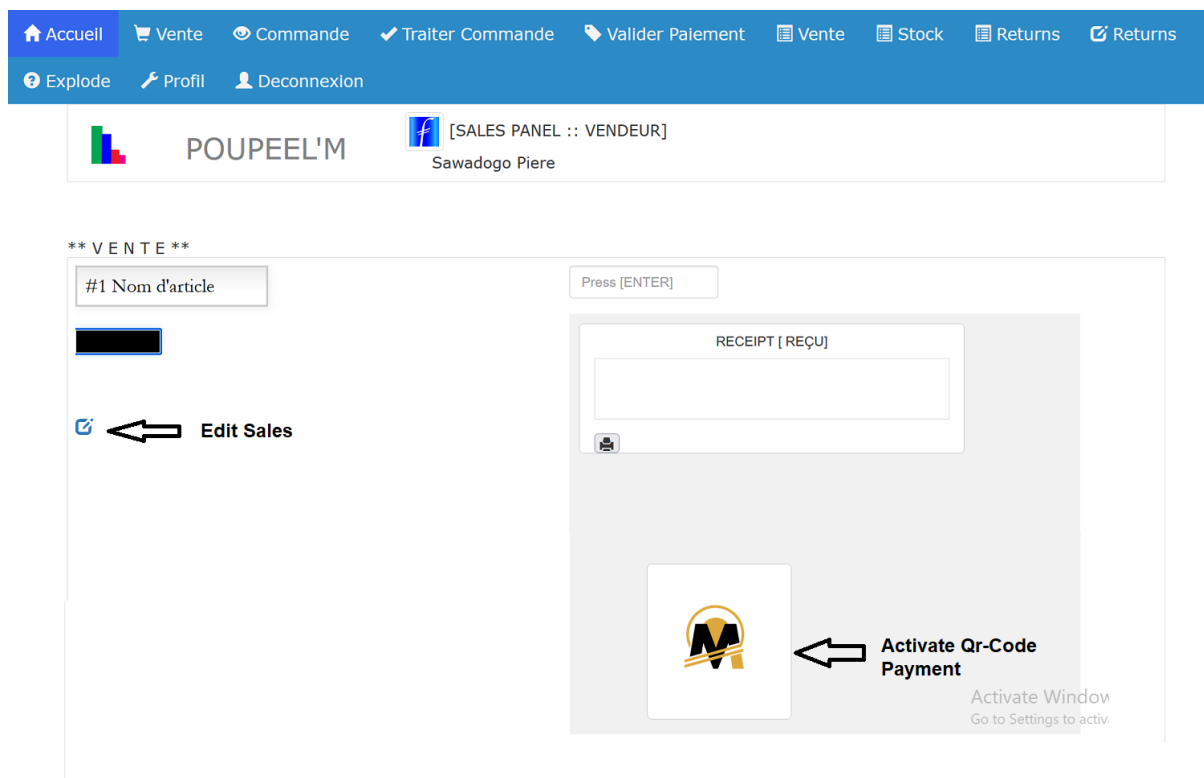# HAND BOOK

TELLER

A stable, cloud based inventory management system with smart tools integration possibilities (smart phones, barcode reader, thermal printer...). It is tailored to manage small to mega businesses, fits every budget, and is very user friendly too.

Included:

- Hybrid Pay API
- Qr-Code Payment terminal
- Online sale possibilities
- On demand add-ons

Sign In

Code D'Acces

81-06

Mot de passe

●●●●

Connexion

SALE

There are two methods to sell articles:

1/ Direct Sale

Select this menu to begin a sale. It's important to note that a sale cannot be concluded if the quantity of the article to be sold is less than the quantity available in the store.

Use the provided search engine to select the article to be sold. You can alternatively scan the article to be sold with a barcode reader. If you are using a barcode reader, you just click on the Sales menu and scan the barcode of the article. You MUST NOT place the cursor in the search field during scanning.

** V E N T E **

gu

• Guiness 65 CL Stock 189

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
CASTLE 65 CL	2	800	1,600
NET TOTAL			1,600

Click on the selected article. Type the quantity and click the **Post** button.

** V E N T E **

Guiness 65 CL (Stock 189) XAF 1,200
Min. P XAF 1,200
Qty * :

1

Price * :

1200

Post

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
CASTLE 65 CL	2	800	1,600
NET TOTAL			1,600

The details of the sale will appear automatically on the RECEIPT panel.

** V E N T E **

#1 Nom d'article

Edit Sales
[Mis a jour vente]

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Assorted Dress	2	5,000	10,000
Guiness 65 CL	1	1,200	1,200
CASTLE 65 CL	2	800	1,600
NET TOTAL			12,800

To modify sale, click on the Edit icon as shown above. You can either delete or add sale using their respective icons as shown below.

** V E N T E **

Articles			Qty [Qte]
Assorted Dress	⊖	⊕	2
Guiness 65 CL	⊖	⊕	1
CASTLE 65 CL	⊖	⊕	2

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Assorted Dress	2	5,000	10,000
Guiness 65 CL	1	1,200	1,200
CASTLE 65 CL	2	800	1,600
NET TOTAL			**12,800**

** V E N T E **

#1 Nom d'article

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	1	1,200	1,200
CASTLE 65 CL	2	800	1,600
NET TOTAL			**2,800**

** V E N T E **

Articles			Qty [Qte]
Guiness 65 CL	⊖	⊕	1
CASTLE 65 CL	⊖	⊕	2

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	1	1,200	1,200
CASTLE 65 CL	2	800	1,600
NET TOTAL			**2,800**

** V E N T E **

2 | Add sale? ⟸

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	1	1,200	1,200
CASTLE 65 CL	2	800	1,600
NET TOTAL			2,800

Press [ENTER]

Qr-code Payment

If the clients decides to pay using Qr-Code, you will need to first **ACTIVATE** your Qr-Code. Activating your Qr-Code will automatically transfer the amount to be deducted from the clients account in local currency, to the Hybrid Money platform. If your Qr-Code is not activated, the payment will not be processed.

** V E N T E **

#1 Nom d'article

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	3	1,200	3,600
CASTLE 65 CL	2	800	1,600
NET TOTAL			5,200

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	3	1,200	3,600
CASTLE 65 CL	2	800	1,600
NET TOTAL	☆		**5,200**
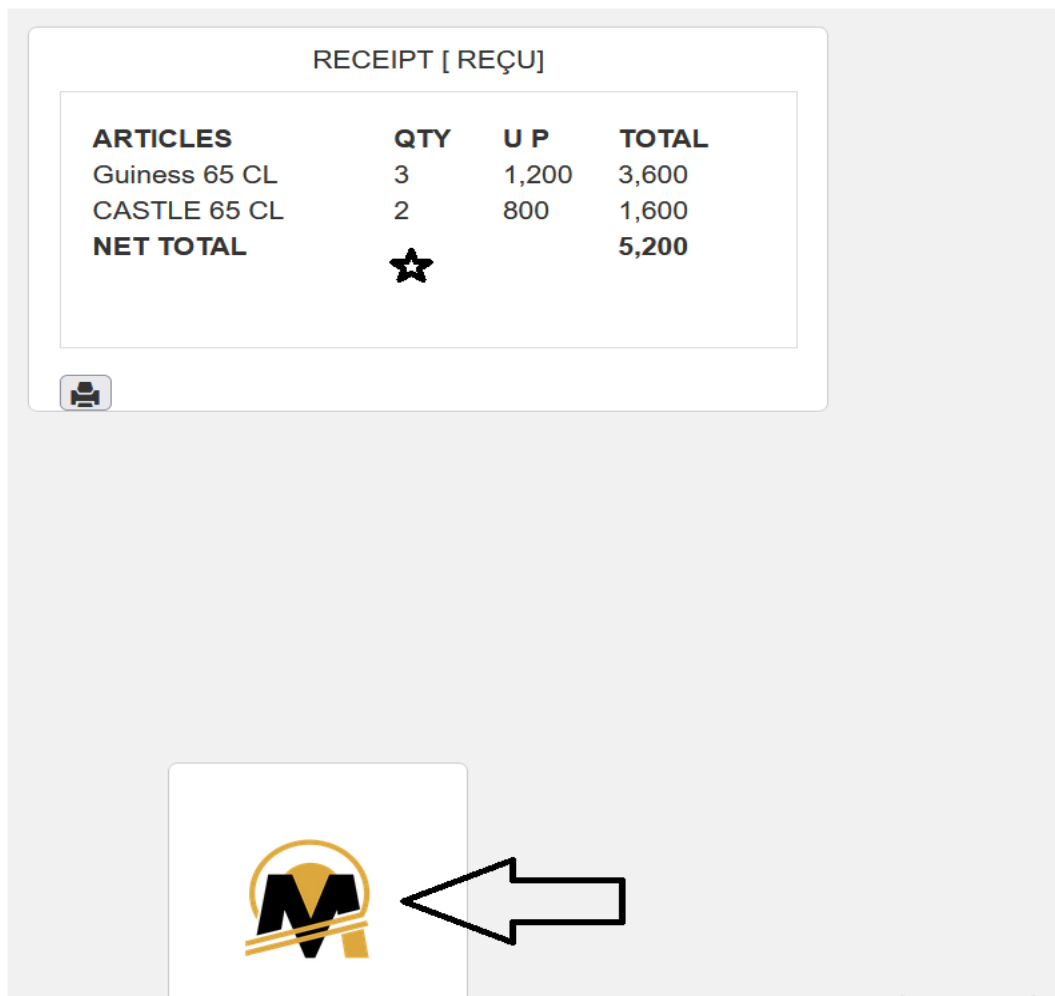
ACTIVATE Qr-Code: Just click on the Hybrid Money icon.

NOTICE **Qr-code** on the RECEIPT panel next to NET TOTAL

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	3	1,200	3,600
CASTLE 65 CL	2	800	1,600
NET TOTAL	✿*QrCode*		**5,200**
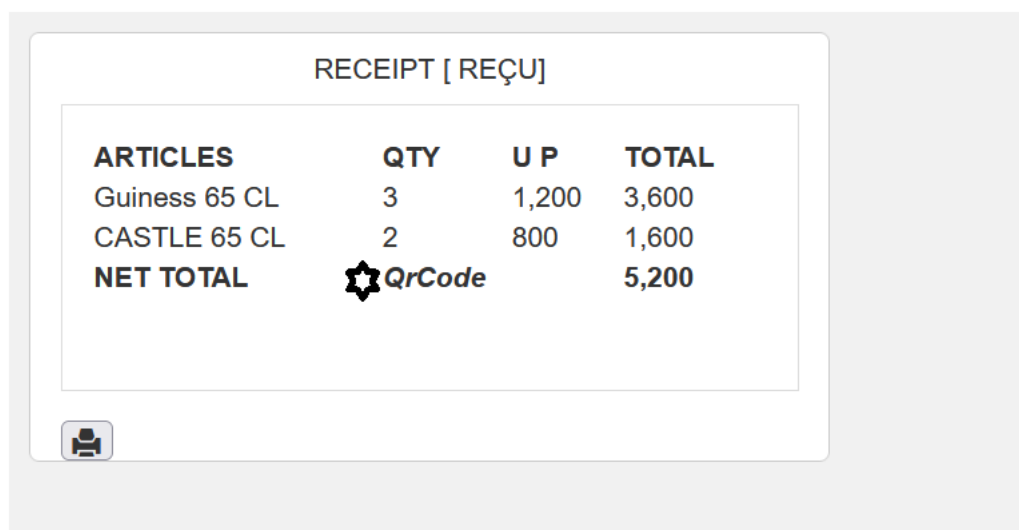
Qr-Code will appear next to the NET TOTAL as shown above.

The Client will then scan the Qr-Code to begin the payment journey.

SCAN TO PAY
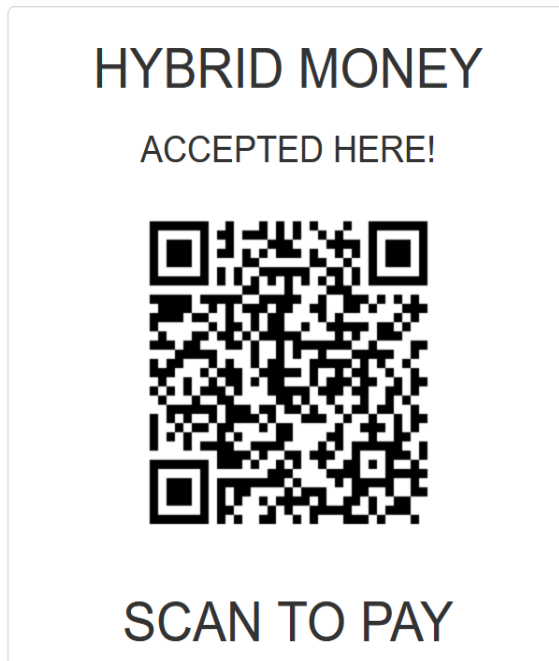
SCAN TO PAY

Step 1

Select a Payment Option. Hybrid Account selected. NOTICE AMOUNT

Step 2

Type Account No. and Password
Step 3

Hit the CHECK ME OUT button
Step 4

Notice HBM

HBM indicates payment was successful

Print Receipt: Click the printer icon

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	3	1,200	3,600
CASTLE 65 CL	2	800	1,600
NET TOTAL	*HBM*		5,200

Imprimer   1 feuille de papi

Destination

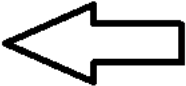NPIC1ECFF (HP Color La... ⌄

Copies

1

Orientation

Portrait   Paysage

Pages

Toutes ⌄

Mode de couleur

Couleur ⌄

Press [ENTER]

RECEIPT [REÇU]

ARTICLES	QTY	U P	TOTAL
Guiness 65 CL	3	1,200	3,600
CASTLE 65 CL	2	800	1,600
NET TOTAL	*HBM*		5,200

Conclude Sale: Place your cursor in the Press [ENTER] field and hit Enter on the keyboard.
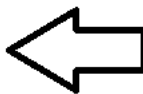
Press [ENTER]

RECEIPT [REÇU]

🖨

Closing the day:

Click on A/C BALANCE [SOLDE] to view the total amount collected with Hybrid Money.

NB: DAILY BALANCE ONLY

A/C BALANCE [SOLDE]

//***

HYBRID MONEY
* Date   Thu, 06 Jul 2023 20:08:02
* Matricule   051243
* Store Code   0873
* A/C Balance [Solde]   XOF 9,600

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